

## 1312 Positive Communication - Board of Trustees

Throughout the school year, situations may arise which may cause concern for parents, teachers, students, district staff, and community members. Trustees are encouraged to listen to the concern and then utilize the STEPS process to encourage resolution of the problem to the satisfaction of all parties by involving those parties closest to the concerns. A positive resolution to these situations enhances communications, builds trust between stakeholders, and benefits the educational program of the District.

STEP 1 - Contact the appropriate staff member

STEP 2 - Contact the principal/supervisor

STEP 3 - Contact the appropriate district administrator

STEP 4 - Contact the school board

ADOPTION DATE: August 28, 1964; Revised February 27, 1990; Revised April 8, 2003; Reviewed without Revision February 22, 2005

LEGAL REFERENCE(S):

CROSS REFERENCE(S):

ADMINISTRATIVE REGULATION: 1312-